



# SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 APRIL 2013 - 31 JULY 2013

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7DA or accessed from the Council's website: [www.sefton.gov.uk](http://www.sefton.gov.uk)

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
  - (a) the Companies Act 1985;
  - (b) the Friendly Societies Act 1974;
  - (c) the Friendly Societies Act 1992;
  - (d) the Industrial and Provident Societies Acts 1965 to 1978;
  - (e) the Building Societies Act 1986; or
  - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
  - (a) falls within any of paragraphs 1 to 7 above; and
  - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on [www.sefton.gov.uk](http://www.sefton.gov.uk) or you may contact the Committee and Member Services Section on telephone number 0151 934 2068.

**NOTE:**

*For ease of identification, items listed within the document for the first time will appear shaded.*

**Margaret Carney**  
**Chief Executive**

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Capital Maintenance Grant 2012-13, Two Year Old Offer Allocation - Inclusion in the Capital Programme.	Ivan Guy ivan.guy@sefton.gov.uk Tel: 0151 934 3429	5
Independent Remuneration Panel	Andrea Watts andrea.watts@sefton.gov.uk Tel: 0151 934 2030	6
Tobacco Industry Corporate Social Responsibility	Dr. Janet Atherton janet.atherton@sefton.gov.uk Tel: 0151 934 4866	7
Transformation Programme and Revenue Budget 2012 - 2015.	Jan McMahon jan.mcmahon@sefton.gov.uk Tel: 0151 934 4431	9
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Employment Development and Development of Local Town Centres and Economies Working Group Final Report	Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042	17

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Short Breaks for Disabled Children Capital Grant 2012-13 - Inclusion in the Capital Programme.</b> The funding is intended to create better access to short break provision by providing new equipment, adaptations and facilities for disabled children and young people.			
Decision Maker	Council			
Decision Expected	18 Apr 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services			
Persons/Organisations to be Consulted	Children, families and service providers of Short Break provision. Cabinet Member – Children, Schools, Families and and Leisure.			
Method(s) of Consultation	Meetings to be held with Children, families and service providers of Short Break provision. Cabinet Member - Children, Schools, Families and and Leisure.			
List of Background Documents to be Considered by Decision-maker	Department of Education – Short Break determination Letter 2012-13 and Guidance.			
Contact Officer(s) details	Ivan Guy <a href="mailto:ivan.guy@sefton.gov.uk">ivan.guy@sefton.gov.uk</a> Tel: 0151 934 3429			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Capital Maintenance Grant 2012-13, Two Year Old Offer Allocation - Inclusion in the Capital Programme.</b> Around 800 children will be entitled to free places from September 2013 in Sefton. This has significant implications for the Local Authority to ensure that we: Identify and support the most vulnerable 2 year olds and their families; Develop capacity to meet this new entitlement; and Improve/develop the quality of provision so that it best meets the needs of two year-olds			
Decision Maker	Council			
Decision Expected	18 Apr 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services			
Persons/Organisations to be Consulted	Children, families and service providers of Early Years provision. Cabinet Member – Children, Schools, Families and Leisure.			
Method(s) of Consultation	Meetings to be held with Children, families and service providers of Early Years provision. Cabinet Member - Children, Schools, Families and Leisure.			
List of Background Documents to be Considered by Decision-maker	Regulations under section 7 of the Childcare Act (2006) for two year olds.			
Contact Officer(s) details	Ivan Guy ivan.guy@sefton.gov.uk Tel: 0151 934 3429			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Independent Remuneration Panel</b> To consider the recommendations of the Independent Remuneration Panel on its review of the Members' Allowance Scheme			
Decision Maker	Council			
Decision Expected	18 Apr 2013			
Key Decision Criteria	Financial	No	Community Impact	No
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	All Members of the Council			
Method(s) of Consultation	Written requests for information			
List of Background Documents to be Considered by Decision-maker	Report of the Head of Governance and Civic Services			
Contact Officer(s) details	Andrea Watts andrea.watts@sefton.gov.uk Tel: 0151 934 2030			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Tobacco Industry Corporate Social Responsibility</b> To seek support for the introduction of a position statement within the staff and Councillors declaration of interests policy covering the non acceptance of gifts or hospitality from the tobacco industry.			
Decision Maker	Council			
Decision Expected	18 Apr 2013			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	<p>The refusal of payments, gifts or services, monetary or in-kind, from the tobacco industry by public health policy makers is an obligation of Article 5.3 of the WHO Framework Convention on Tobacco Control (FCTC) and a government recommendation within the current national Tobacco Control Plan.</p> <p>A stakeholder consultation regarding a proposed denunciation of Tobacco Industry Corporate Social Responsibility (CSR) funding by Local Authorities has also been coordinated by the Heart of Mersey with: the six Local Authority Chief Executives of the Liverpool City-Region Safer, Healthier Communities Board; the Cheshire and Warrington Health and Wellbeing Commission; Cheshire and Merseyside Directors of Public Health; and the Cheshire and Merseyside Tobacco Alliance, which includes representation from all nine Local Authorities, eight PCTs, the voluntary sector such as the Roy Castle Lung Cancer Foundation, Fire and Rescue and the Police. All groups have unanimously supported the proposal and agreed to progress the policy individually at Local Authority level.</p> <p>This proposal was presented to Sefton Health and Wellbeing Board on the 28th of May and received support to progress within Sefton</p>			
Method(s) of Consultation	See above			

List of Background Documents to be Considered by Decision-maker	Proposed Local Authority Denunciation of Tobacco Industry Corporate Social Responsibility Funding report prepared by Heart of Mersey
Contact Officer(s) details	Dr. Janet Atherton janet.atherton@sefton.gov.uk Tel: 0151 934 4866



## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Transformation Programme and Revenue Budget 2012 - 2015.</b> To consider options presented by the Strategic Budget Review and Transformation Programme			
Decision Maker	Cabinet			
Decision Expected	25 Apr 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	All Cabinet Members Overview and Scrutiny Committee (Performance and Corporate Services) Unison, GMB, Unite			
Method(s) of Consultation	Report of the Chief Executive Presentations by the Head of Transformation			
List of Background Documents to be Considered by Decision-maker	Report of the Chief Executive			
Contact Officer(s) details	Jan McMahon jan.mcmahon@sefton.gov.uk Tel: 0151 934 4431			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Transformation Programme and Revenue Budget 2012 - 2015.</b> To consider options presented by the Strategic Budget Review and Transformation Programme			
Decision Maker	Cabinet			
Decision Expected	23 May 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	All Cabinet Members Overview and Scrutiny Committee (Performance and Corporate Services) Unison, GMB, Unite			
Method(s) of Consultation	Report of the Chief Executive Presentations by the Head of Transformation			
List of Background Documents to be Considered by Decision-maker	Report of the Chief Executive			
Contact Officer(s) details	Jan McMahon jan.mcmahon@sefton.gov.uk Tel: 0151 934 4431			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Transformation Programme and Revenue Budget 2012 - 2015.</b> To consider options presented by the Strategic Budget Review and Transformation Programme			
Decision Maker	Cabinet			
Decision Expected	June 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	All Cabinet Members Overview and Scrutiny Committee (Performance and Corporate Services) Unison, GMB, Unite			
Method(s) of Consultation	Report of the Chief Executive Presentations by the Head of Transformation			
List of Background Documents to be Considered by Decision-maker	Report of the Chief Executive			
Contact Officer(s) details	Jan McMahon jan.mcmahon@sefton.gov.uk Tel: 0151 934 4431			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Transformation Programme and Revenue Budget 2012 - 2015.</b> To consider options presented by the Strategic Budget Review and Transformation Programme			
Decision Maker	Cabinet			
Decision Expected	July 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	All Cabinet Members Overview and Scrutiny Committee (Performance and Corporate Services) Unison, GMB, Unite			
Method(s) of Consultation	Report of the Chief Executive Presentations by the Head of Transformation			
List of Background Documents to be Considered by Decision-maker	Report of the Chief Executive			
Contact Officer(s) details	Jan McMahon jan.mcmahon@sefton.gov.uk Tel: 0151 934 4431			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p><b>Application For Coastal Communities Funding</b>  The purpose of the report is to ask Cabinet to approve the development of an application for Coastal Communities and Funding (CCF); and that Cabinet delegates approval of the completed application to the Cabinet Member - Regeneration Tourism before the submission deadline which could be May or June 2013. Round 2 of the CCF is expected in March.</p> <p>(Background - The CCF is designed to support the economic development of coastal communities by promoting sustainable economic growth and jobs. A briefing report will be prepared for Cabinet Member - Regeneration and Tourism on the process to be adopted and the costs and benefits for the Council.</p> <p>Partners have been invited to support an outline model, with a focus on</p> <ul style="list-style-type: none"> <li>• Place Marketing</li> <li>• Inward Investment</li> <li>• An Enterprise and Business “Growth Hub”</li> <li>• Job Brokerage and Skills</li> </ul> <p>The core group of partners include the Economy and Tourism Service (on behalf of the Council), Southport College, Sefton CVS and the private sector representatives of the Southport BID Team)</p>			
Decision Maker	Cabinet			
Decision Expected	25 Apr 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	No			
Wards Affected	Ainsdale; Birkdale; Blundellsands; Cambridge; Church; Dukes; Harington; Kew; Manor; Meols; Norwood; Ravenmeols; Victoria			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be	Cabinet Member – Regeneration and Tourism 7 March 2013			

Consulted	Southport Area Partnership 18 April 2013
Method(s) of Consultation	7 March 2013 Report to Cabinet Member – Regeneration and Tourism Passed to officers for comment
List of Background Documents to be Considered by Decision-maker	Report to Cabinet Member – Regeneration and Tourism 7 March 2013
Contact Officer(s) details	Mark Long mark.long@sefton.gov.uk Tel: 0151 934 3471

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Orrell School Phase 3 Housing Development</b> To dispose of the site to Riverside Housing for the development of 4 houses and 9 apartments for rent. The apartment element of the scheme will be Supported Housing and the houses will be for General Needs.			
Decision Maker	Cabinet			
Decision Expected	25 Apr 2013			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	No			
Wards Affected	Derby			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Riverside will consult residents living adjacent to the proposed scheme.			
Method(s) of Consultation	Face to face consultation event.			
List of Background Documents to be Considered by Decision-maker	None.			
Contact Officer(s) details	Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Port Hinterland Area Studies</b> To seek detailed views on developing an Investment Framework and to agree the approach on governance and financial arrangements relating to Port Hinterland Area Studies. As part of a report to Members on the 19 February 2012, which provided feedback on the Regional Growth Fund submissions Round 2, Members approved in principle the commissioning of a Port Hinterland study to provide a long term investment framework, so that the benefits of investment in Port Expansion can be maximised for local communities			
Decision Maker	Cabinet			
Decision Expected	25 Apr 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	No			
Wards Affected	Church; Derby; Ford; Linacre; Litherland; Netherton and Orrell; St. Oswald			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Cabinet Member – Regeneration and Tourism 8 August 2012			
Method(s) of Consultation	11 July 2012 Report to Cabinet Member – Regeneration and Tourism Passed to officers for comment			
List of Background Documents to be Considered by Decision-maker	Report to Cabinet Member – Regeneration and Tourism 18 January and 11 July 2012 and Cabinet 19 February 2012			
Contact Officer(s) details	Mark Long mark.long@sefton.gov.uk Tel: 0151 934 3471			



## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Employment Development and Development of Local Town Centres and Economies Working Group Final Report</b> To approve recommendations from the Employment Development and Development of Local Town Centres and Economies Working Group.			
Decision Maker	Cabinet			
Decision Expected	25 Apr 2013			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Overview and Scrutiny Committee (Regeneration and Environmental Services)			
Method(s) of Consultation	Final Report			
List of Background Documents to be Considered by Decision-maker	None			
Contact Officer(s) details	Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042			